



# NEW CANAAN YMCA

FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## E-PAY Membership Termination 7 BUSINESS DAYS NOTICE REQUIRED PRIOR TO E-PAY DATE

Please submit this Termination Form to a front desk staff member.

Billable First Name: \_\_\_\_\_ Billable Last Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Mobile: (\_\_\_\_) \_\_\_\_\_ E-Mail:\* \_\_\_\_\_

Date of Birth: \_\_\_\_\_ \* You will receive an e-mail confirming your termination.

So we may improve our service, please state your primary reason for cancellation:

(Please check ONE)

- Moved
- Non Use
- Financial
- Medical
- Another Facility – please specify \_\_\_\_\_
- Membership Conversion (BD to annual, upgrade, downgrade)
- Other - please specify: \_\_\_\_\_
- Dissatisfied

Your input and feedback is important to us. If you were dissatisfied with your experience at our Y, please share your thoughts below: \_\_\_\_\_

Please have someone contact me from the Y to address my concern at \_\_\_\_\_ (phone number).

### Statement of Understanding

Terminations\* take effect on member E-Pay dates. I understand that for processing purposes, this form needs to be submitted at least 7 business days prior to my effective Termination/E-Pay date.

Today's Date: \_\_\_\_\_ Effective Termination/E-Pay date: \_\_/1/\_\_ or \_\_/15/\_\_

Billable Name (Print Clearly): \_\_\_\_\_

Billable party signature as you sign your checks/credit card: \_\_\_\_\_

If you have any questions, you may contact the Accounting Administrator:

Leslie Figueroa : Email: [lfigueroa@newcanaanymca.org](mailto:lfigueroa@newcanaanymca.org) Phone: 203-966-4528, ext. 166

### FRONT DESK ONLY

I have reviewed this form with the member and provided him/her with a copy. Date: \_\_\_\_\_ Initials: \_\_\_\_\_

Entered Front Desk **note** on member account in Trinexum: Date: \_\_\_\_\_ Initials: \_\_\_\_\_

### ACCOUNT ADMINISTRATOR

Noted on member account and e-mail verification sent: Date: \_\_\_\_\_ Initials: \_\_\_\_\_

\*Terminated members will be required to pay a new joiner fee upon rejoining.